

# **GOAL SETTING COMMITTEE**

**Wednesday, February 15, 2023 – 3:30 p.m.**

**Room 1N-142 – 1<sup>st</sup> Floor**

**and Via Teleconference**

**Office of Equal Business Opportunity**

**50 South Military Trail**

**West Palm Beach, FL 33415**

## **MINUTES**

### **Members Present**

Tonya Davis Johnson, OEBO  
Keith Clinkscale, Strategic Planning  
Irwin Jacobowitz, OFMB  
Angela Sims, Purchasing  
Brenda Znachko, FDO  
Richard Sena, County Attorney

### **Non-Member Attendees**

Tarquiesha Brown, Randolph Construction  
Rhonda Gibson  
Tylene Henry, NABWIC  
Ann McNeil, NABWIC  
Andrew Nixon, Wirx Engineering  
Bob Schafer  
Javin L. Walker, 2SBW & Associates

### **Department Representative**

Regina Bohlen, Commissioner Baxter's Office  
Tipp Cioci, ENG  
Tony Sharp, ENG  
Augusto Giannini, FDO  
Nicole Davis, OEBO  
Allen Gray, OEBO  
Anthony Gregory, OEBO  
Megan Harp, OEBO  
Kenisha James, OEBO  
Deirdre Kyle, OEBO  
Terry Newton, OEBO  
Angela Smith, OEBO  
Antonia Smith, OEBO  
Angie Whitaker, OEBO  
Yamel Vasquez, OEBO

**I. CALL TO ORDER**

Committee Chair, Tonya Davis Johnson, called the meeting to order at 3:34 p.m.  
Roll called, quorum present.

Irwin Jacobowitz offered a motion to continue a hybrid meeting due to extenuating circumstances, seconded by Angela Sims and passed unanimously.

**II. ADOPTION OF AGENDA**

**Discussion**

Motion by Irwin Jacobowitz to adopt the February 15, 2023 agenda, seconded by Angela Sims.

**Motion to adopt the agenda carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**III. APPROVAL OF MINUTES**

**Discussion**

Motion by Irwin Jacobowitz to approve the February 1, 2023 minutes, seconded by Angela Sims.

**Motion to adopt the agenda carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**IV. REVIEW OF PROJECTS**

**Project 1 – 2020108 – SW 18th Street and SR 7 Intersection Improvements – ENG**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(1)e.**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept recommendation carried 7-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
Jeanine Levine	YES

**Project 2 – 2020107 – Palmetto Park Road and SR 7 Intersection Improvements – ENG**

**Discussion**

**Recommendation: SBE Subcontracting (min. 20%) – 2-80.27(1)c.**

Motion to accept a recommendation by Angela Sims, seconded by Irwin Jacobowitz.

**Motion to accept recommendation carried 7-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
Kathleen Farrell	YES

**Project 3 – Right of Way Appraisal Services – ENG**

**Discussion**

**Recommendation: SBE Evaluation Preference for Prime Bidders – 2-80.27(3)d. Option 2**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept recommendation carried 7-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
Tripp Cioci	YES

**Project 4 – 2019107 Lake Ida Road and Hagen Ranch Road Intersection Improvements – ENG**

**Discussion**

**Recommendation: SBE Subcontracting (Minimum of 20%) – 2-80.27(1)c.**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
Kathleen Farrell	YES

**Project 5 – 2019106 – Half Mile Road, Brook Isles Avenue to Atlantic Avenue – ENG**

**Discussion**

**Recommendation: SBE Subcontracting (Minimum of 20%) of which 3% is for Hispanic and/or African American – 2-80.27(1)c. AND 2-80.27(2)b.**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
Kathleen Farrell	YES

**Project 6 – GMP Amendment #2 Weitz CM Contract – Government Center R/R – 12th Floor Access Controls – FDO**

**Discussion**

**Recommendation: SBE Subcontracting (Minimum of 20%) – 2-80.27(1)c.**

Motion to accept a recommendation by Brenda Znachko, seconded by Irwin Jacobowitz.

**Motion to accept recommendation carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 7 – Tire Services – FDO**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(5)f.**

Motion to accept a recommendation by Brenda Znachko, seconded by Angela Sims.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 8 – Palm Beach County Convention Center Operations – FDO (5 Years)**

**Discussion**

**Recommendation: SBE Evaluation Preference for Prime Bidders – 2-80.27(5)c. Option 2  
SBE Subcontracting (20%) – 2-80.27(5)e.**

Motion to accept a recommendation by Brenda Znachko, seconded by Angela Sims.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**V. OLD BUSINESS**

Brenda Znachko advised the committee that the Main Detention Center B Building Pipe Lining project was brought before the committee as an \$800,000 project and the project has expanded. Ms. Znachko stated that the relining of the east tower pipes will be completed which will expand the scope and bring the project to a 2.6 million dollar pipelining project. Mrs. Znachko stated that the goal of 3% will remain the same due to the limited availability. Tonya Davis Johnson asked that when there is a price increase supporting documentation is also provided.

**VI. NEW BUSINESS**

None.

**VII. COMMITTEE COMMENTS**

Irvin Jacobowitz stated that he would like to continue the great working relationship with the Office of Equal Business Opportunity. Angela Sims gave kudos to the Office of Equal Business Opportunity for building new relationships and initiatives with the Purchasing Department. Brenda Znachko thanked Deirdre Kyle and Angela Smith for their training on the goal setting process. Keith Clinkscale stated that he is happy to be a part of a great process and gave kudos to all the departments and to the Office of Equal Business Opportunity.

**VIII. DIRECTOR'S COMMENTS**

Tonya Davis Johnson stated that the role of the Office of Equal Business Opportunity's Goal Setting Committee is not to involve itself in the process of how a department gets to a decision, but to review availability, help establish, and set APIs appropriately on all solicitations going out. Ms. Davis Johnson stated that if a member of the public has a question regarding a process, they will be allowed to address their question via email.

**IX. PUBLIC COMMENT**

None.

**X. ADJOURNMENT**

The meeting adjourned at 4:11 p.m.